

CKSVIM - INTERNAL QUALITY ASSURANCE CELL(IQAC)

Since 2011...

REVISED: From Academic year 2021-22

Administrator: Dr. Kerav Pandya

Professor & Director

Last Updated: 14th October, 2022

Sr.No	Committee & Chairperson	Sub-Committee/s	Members
01	Accreditation and Compliance- Dr. Kerav Pandya	AICTE & DTE	Mr.Gaurang and Mr. Jayesh
		GTU/SGGU	Dr. Meghna, Ms. Krishna, Dr. Rima, Ms. Dhara, and Mr. Jayesh
		ACBSP	Dr. Kerav, Dr. Rimple, All faculties and staff
		Foreign Students (ICCR + GTU) Cell	Mr. Gaurang, Dr. Rima, Dr. Rimple
		NAAC	Ms. Krishna, Mr. Gaurang, Ms. Bhavika & All faculties and staff
		ISO	Dr. Reema, Ms. Dhara, Ms. Bhavika, All faculties and staff
02	Promotion & Branding Admission (MBA BBA- Ms. Dhara and Ms. Rima, , BAOU- Dr. Rimple Gamadia) All faculties and Staff	Social Media Handling	Dr. Meghna, Ms. Bhumi and Mr. Jayesh
		BAOU	Dr. Rimple, Ms. Bhumi, Dr. Keval
		Promotion	Dr. Reema, Ms. Dhara, Mr. Jayesh
		Counselling	All Faculty Members
		Press Coverage	Dr. Reema, Dr. Meghna, Mr. Jayesh and All Faculties
		Uploading press coverage on website	Mr. Amit
03	Academics- Dr. Meghna & Ms. Krishna	Subject allocation & Time Table	Dr. Meghna and Ms. Krishna
		Student Feedback	Dr. Meghna, Ms. Krishna, Ms. Bhavika
		Class Mentors	Batch 14- Dr. Reema
			Batch 13- Dr. Rimple, BBA Sem 1- Ms. Dhara, BBA Sem 3- Ms. Krishna
		Projects	CP – Dr. Meghna
			MAP – Mr. Gaurang
			SIP – Dr. Meghna, Dr. Mitsu
Peregrine test	Dr. Rimple, Dr. Preeti, Ms. Bhavika		
04	Examination- Mr. Gaurang	Mid Sem, Practical & External Exam	Mr. Gaurang, Mr. Amit, Dr. Keval, Mr. Rushabh and Mr. Jayesh

05	Placement- Dr. Mitsu	Placement Coordination	Dr. Mitsu, Ms. Dhara
		Placement preparation session	Dr. Mitsu and all Faculties (As per requirement)
		Industry Associations Relations	Ms. Dhara, Dr. Mitsu, Mr. Gaurang
		Industrial Visit	Mr. Gaurang, Dr. Mitsu, Dr. Keval, Ms. Bhumi
06	Research & Publications- Dr. Rimple Gamadia	SANKALPA	Dr. Rimple, Dr. Keval, Ms. Bhumi
		SAKSHAM (eNewsletter)	Ms. Krishna, Dr.Keval, Mr. Jayesh
		Website Development	Mr. Amit & Mr. Jayesh, Dr. Rima
07	Rankings and Surveys- Dr. Meghna	All Portal Based- AICTE, CII Survey etc.	Ms. Krishna, Mr. Jayesh
		Form Based Surveys	Dr. Meghna, Ms. Bhavika, Dr. Preeti
08	Sports, Cultural activities, Events celebrations in CKSVIM	Sports	Dr. Rimple, Mr. Jayesh, Ms. Dhara
		Cultural & Festival	Dr. Rimple, Ms. Bhavika, Ms. Bhumi, Dr. Meghna
		Seminars/FDPs/Conferences	Ms. Dhara, Dr. Rimple, Ms. Krishna, Ms. Bhumi
09	Administration / Account - Mr. Rushabh, Ms. Bhavika, Mr. Jayesh, Ms.Bhumi	Accounts Work	Mr. Rushabh, Ms. Bhavika
		Fees Collection	Mr. Rushabh, Ms. Bhavika Ms. Bhumi & Respective class teachers
		Stock	(Electronics) Mr. Amit, Mr. Jayesh / (Stationary) Ms. Bhavika, Ms. Bhumi
		House Keeping & Maintenance	Ms. Bhavika, Mr. Kanubhai
		Scholarship	Mr. Jayesh, Ms. Bhavika, Mr. Rushabh
		Recruitment (Faculty)	Mr. Jayesh, Ms. Bhavika, Mr. Rushabh, Ms. Bhumi